APPLICATION FOR SOLAR INSTALLATION

Building Division
Community Development Center
231 NE 5th Street, McMinnville, OR 97128
(503) 434-7314 ◆ Fax (503) 474-4955

This permit is issued under OAR 918-460-0030.
Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

Applications may be obtained online at:
www.ci.mcminnville.or.us

1. **Job Site Location:**

   Address: _____

2. **Property Owner:**

   Name: _____

   Mailing Address:_____

   City/State/Zip:_____

3. **Applicant:**

   Name: _____

   Mailing Address:_____

   City/State/Zip:_____

   Phone No.: _____

   Signature: _____

4. **Contractor Information:**

   Company Name: _____

   Mailing Address:_____

   City/State/Zip:_____

   Phone No.:_____

   CCB License No.:_____

   Print Name:_____

   Signature: _____

Office Use Only
Permit No.:
Date Received:

CATEGORY OF CONSTRUCTION

❑ Residential ❑ Commercial

PV MODULES

Manufacturer: _____

Model Number: _____

Listing Agency: _____

SITE PLAN

Attach a simple site plan showing the location of the PV system in relation to buildings, structures, property lines, and as applicable, flood hazard areas.

System must be shown in sufficient detail to assess whether the requirements of Section 304.9 or one of the exceptions have been met.

Site plan must be on 8 ½ x 11 or larger paper.

ROOF DESIGN & ATTACHMENTS

Attach a simple structural plan showing the roof framing (rafter size, type, and spacing) and PV system racking attachment.

System must be shown in sufficient detail to assess whether the requirements of Section 305.4 have been met.

Structural plan must be on 8 ½ x 11 or larger paper.

Is the module height less than 18 inches above the roof in accordance with Section 305.4? **YES** **NO**

PERMIT FEE SCHEDULE

The fee for installations that are in compliance with prescriptive path as described in Section 305.4 of the Oregon Solar Installation Specialty Code is a flat fee of $100, which includes one inspection.

Any additional inspection of a prescriptive path installation will be charged the hourly fee of $47, with a minimum of one hour.

All other installations are based on the valuation of the structural elements and cost of labor to install. The cost of solar electrical equipment including collector panels and inverters are excluded from the valuation.

STRUCTURAL INFORMATION

All Structures:

Is this conventional light framed wood construction? **YES** **NO**

Does the structure have pre-engineered trusses? **YES** **NO**

OR

Does the structure have roof framing members spaced at 24 inches on center maximum? **YES** **NO**

Is the weight of the PV modules and racking less than 4.5 pounds per square-foot? **YES** **NO**

Is the roofing material metal, single layer wood shingles, or not more than two layers of composition shingle? **YES** **NO**

Standing Seam Metal Roofs:

Is the metal gauge 26 or heavier? **YES** **NO**

Clamp Design: Are clamps designed to withstand uplift of at least 115 pounds for clamps spaced at 60 inches on-center or less or at least 75 pounds for clamps spaced at 48 inches on-center or less? **YES** **NO**

Is the spacing of the clamps, as measured along the seam, less than or equal to 24 inches on-center? **YES** **NO**

Is the roofing panel width 18 inches or greater? **YES** **NO**

Will the roofing panel attachments be at least #10 screws at 24 inches on-center? **YES** **NO**

Will the roofing panels be installed over minimum ½-inch nominal wood structural panels attached to framing with 8d nails at 6 inches on-center at panel edges and 12 inches on-center field nailing? **YES** **NO**

If no, on any of these requirements, the project may not be submitted using the prescriptive path.